

Terms and Conditions



1. Application

- All applicants are required to complete all fields outlined in the application form and meet the eligibility criteria outlined in the grant application kit.
- Injury Matters reserves the right to cap the amount of applicants from one organisation

2. Applicant eligibility

In order to be eligible for the grant the applicant is required to meet the following criteria;

- Work 100km outside of Perth
- Are a health professional working in health promotion, public health, population health, social marketing, allied health, community development, community safety, crime prevention, aboriginal health, policy, public sector, or primary care
- Have injury prevention or community safety within their current portfolio
- Currently experiencing limited opportunities to attend professional development events

3. Budget eligibility

The grant funds can be used for;

- Registration fees
- Maximum one night's accommodation in Perth
- Mileage for travel associated with attending the event (66c per km)
- One return flight to Perth

4. Deadlines

- Applications must be received before the event.

5. Assessment of recipients

- Grant applications will be assessed independently by two Injury Matters staff members using an assessment matrix based on the application criteria.
- The name and organisation of the applicant will be removed to reduce the likelihood of any bias occurring in the assessment process.

6. Payment

- Successful applications will need to invoice Injury Matters for the approved costs. Payment will be made within one week of receiving the invoice
- If the recipient is required to make purchases relating to the event prior to this time period the recipient must cover the charges, until the funds are received.



7. Withdrawals

- If the recipient is no longer able to participate in the grants program, the recipient is required to contact Injury Matters as soon as possible to inform them of their change in capacity to accept the funding.
- In the event that a withdrawal is required, each case will be assessed on an individual basis and the funds will be reallocated if possible.

8. Termination

- Injury Matters reserves the right to terminate a recipients funding if the recipient does not adhere to the criteria outlined in the grant application kit.

9. Confidentiality

- All information provided to Injury Matters through the application process will remain confidential.
- Injury Matters staff will obtain consent from grant recipients if photos or feedback, provided by the grant recipient, intend to be utilised.

10. Recognition of Injury Matters (shoutouts, logos etc.)

- All recipients are required to acknowledge Know Injury, Injury Matters and the Department of Health for their funding support were appropriate on any form of publication.
- Where visuals are available in the publication the Know Injury, Injury Matters and the Department of Health logos are required to be on all publications related to the funding.
- Injury Matters will need to review all promotional material where their logo's are included, prior to distribution. Seeking assistance from the Injury Matters team prior to developing the promotional material will assist in the process.